#### **Contact and registration**

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City of Düsseldorf



# **Please RSVP one week prior to the seminar** Registration is required (the guest list is limited)

# The seminar is free of charge

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# Setting up a business in Düsseldorf Information for foreign entrepreneurs

| Address            |  |
|--------------------|--|
| Company            |  |
| Email              |  |
| Fax                |  |
| Desired Date       |  |
| Your business idea |  |

Date / Signature

# www.duesseldorf.de





# "Setting up a business in Düsseldorf" – Information for foreign entrepreneurs –

One in ten entrepreneurs in Germany is a foreigner. In top international business locations like Düsseldorf in particular, more and more foreign residents are setting up their own companies to realize a business idea. In collaboration with 1a-STARTUP, the Office of Economic Development of the state capital Düsseldorf is offering a new type of information seminar in English. The seminar "Setting up a business in Düsseldorf" provides information targeted specifically at foreign entrepreneurs and founders of small businesses. In so doing, it is helping to deal with the many questions and obstacles which international entrepreneurs face on the way to a successful start-up.

## Dates

17 April 2012
03 July 2012
18 September 2012
20 November 2012

## **Seminar Location**

German RTM GmbH Hansaallee 159 40549 Düsseldorf

No. of participants: Max. 15 presentations delivered in English

# Programme

### 2.00 pm – 2.30 pm Welcoming address

Host: Office of Economic Development

#### Introduction of participants

Speaker: Dagmar Schulz, 1a-STARTUP Management consultancy for founders of a new business

#### 2.30 pm – 3.30 pm

#### Fundamental aspects of setting up a business

Essential elements / Structure of a business plan / Tips for preparing a professional business plan / Start-up Network Düsseldorf / Organisations and advisory programmes / Consultation support and government grants Speaker: Dagmar Schulz, 1a-STARTUP

### 3.30 pm – 3.45 pm Break

#### 3.45 pm – 4.15 pm

#### Legal aspects of setting up a business

Right of residence / Employment permit / EU market and Schengen Agreement / Company forms Speaker: Jan Matthes, lawyer

#### 4.15 pm – 5.00 pm

**Fiscal aspects of setting up a business** Business registration / Different types of taxes Speaker: Kathrin Kotz, tax advisor

#### 5.00 pm – 5.20 pm

**Case study** Success story of an international founder in Düsseldorf

#### 5.20 pm – 5.45 pm

**Discussion, question and answer session** Speaker: Dagmar Schulz, 1a-STARTUP